

# Special events at Vaucluse House





## YOUR EVENT

Thank you for considering Vaucluse House, one of Sydney's most treasured harbourside estates, for your next event.

Long lunch

Garden cocktail

Picnics and children's parties

Catering

Furniture hire & AV upgrades

Important information

Your venue hire helps to keep our historic properties open for the future.



# VAUCLUSE HOUSE

## Long lunch

The grounds of Vauclose House provide a tranquil, secluded setting for memorable dining experiences. Sit under the shade of a magnolia tree on the Lone Pine Lawn or a fig tree in the Kitchen Courtyard.

VENUE HIRE	\$3500 inc GST*
TIME	12pm–4pm**
CAPACITY	Seated: 50***
INCLUSIONS	Dedicated Venue Coordinator Event Supervisor (event) 4 low tables (for pre-lunch drinks) Armless chairs for acoustic musicians Access to power (Lone Pine Lawn & Kitchen Courtyard) Wet weather back-up (matted Sandstone Verandah)
THE DETAILS	Set-up: 2 hours Event: 4 hours Pack-down: 1 hour
LOCATION	Lone Pine Lawn (manicured gardens) Southern Paddock (rustic meadow) Kitchen Courtyard (historic charm – only available Monday to Wednesday)
HIRE ITEMS	Dining chairs & tables will need to be hired from an external supplier. Our venue services team can provide recommended suppliers upon request.

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Please refer to Important Information page for more venue details. \*Sunday & public holidays \$4200 inc GST. \*\*Daylight savings optional 1 hour extension available until 5pm, at an additional \$500 inc GST (\$600 inc GST on Sundays). \*\*\*Kitchen Courtyard capacity is limited to 40 guests.

No matter the occasion, we invite you to celebrate your special moments across our heritage properties.

To help bring your upcoming event to life, we've created a range of packages just for you.



# VAUCLUSE HOUSE

## Garden cocktail

Set amongst ten hectares of picturesque gardens and grounds, stretching down to the water's edge, Vaucluse House provides an elegant backdrop for your next garden party.

VENUE HIRE	\$3000 inc GST*
TIME	1pm–5pm**
CAPACITY	Cocktail: 120
INCLUSIONS	Dedicated Venue Coordinator Event Supervisor (event) 20 white folding chairs 3 small picnic style tables 4 low tables Armless chairs for acoustic musicians Access to power (Lone Pine Lawn & Kitchen Courtyard) Wet weather back-up (matted Sandstone Verandah)
THE DETAILS	Set-up: 1 hour Event: 4 hours Pack-down: 1 hour
LOCATIONS	Lone Pine Lawn (manicured gardens) Southern Paddock (rustic meadow) Kitchen Courtyard (historic charm – only available Monday to Wednesday)

Please refer to Important Information page for more venue details. \*Sunday & public holidays \$3600 inc GST \*\*Daylight savings optional 1 hour extension available until 6pm, at additional \$500 inc GST (\$600 inc GST on Sundays).



Museums of History NSW cares for a group of 12 of the most important historic houses, gardens and museums in NSW on behalf of all Australians.



# VAUCLUSE HOUSE

## Picnics and children's parties

Celebrate with family and friends at our harbourside estate. Explore the grounds with a visit to the waterfall in the Southern Paddock, go paddling in the Beach Paddock or enjoy a stroll under the draped wisteria.

VENUE HIRE	\$2200 inc GST*
TIME	10am–12pm & 12pm–2pm
CAPACITY	Picnic: 40
INCLUSIONS	Dedicated Venue Coordinator Event Supervisor (event) 20 white folding chairs 3 small picnic style tables 1 trestle table & 2 armless chairs (Children's entertainment) Access to power (Lone Pine Lawn & Kitchen Courtyard) Wet weather back-up (matted Sandstone Verandah)
THE DETAILS	Set-up: 1 hour Event: 2 hours Pack-down: 30 minutes
LOCATIONS	Lone Pine Lawn (manicured gardens) Southern Paddock (rustic meadow) Kitchen Courtyard (historic charm – only available Monday to Wednesday)

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Please refer to Important Information page for more venue details. \*Sunday & public holidays \$2640 inc GST

Our purpose is to enrich and revitalise people's lives with Sydney's living history, and to hand the precious places in our care and their collections on to future generations to enjoy.



# VAUCLUSE HOUSE

## Catering

Our onsite hospitality partner is Pearl Catering. In collaboration with celebrated chef – Christine Manfield, Pearl’s team of restaurant and catering professionals bring a true commitment to event management, creativity and innovation using only the finest and sustainable ingredients sourced from Sydney’s top providores.

### THE DETAILS

Please contact the team at Pearl Catering for your food and beverage options. The team can tailor a quote to suit your special event needs.

### CONTACT

Please email the Pearl team for a tailored quote: [info@pearlcatering.com.au](mailto:info@pearlcatering.com.au)

### EXCLUSIVITY

Please note as a heritage site we work on an exclusive basis with Pearl Catering. The team can work with you on a menu option to suit your needs, including dietary requirements and menu tastings are available for confirmed Estate Receptions.

Have a special idea in mind? Pearl Catering can also source a range of options to bring your event to life including gelato bars, spritz stations, gin tasting and more.



Photo © George & Smee

# VAUCLUSE HOUSE

## Furniture hire & AV upgrades

Below is a list of items you can select in order for our team to provide a tailored quote for your event.

### Furniture Items

White folding chairs	from \$6.60 each
Blonde bentwood chairs	from \$10 each
Wooden banquet tables (1m x 1.8m)	from \$77 each
White clothed drop table (80cm round) each	from \$50

*Delivery and collection fees are in addition to the above*

### Additional Hire & AV Upgrades

Portable PA system with microphone	\$250
55" LED screen on stand with laptop	\$800
AV technician	\$560
Portable LED up lighting package from	\$420
1.2m podium piece	\$170
Second Event Supervisor (required for all events over 120 guests)	\$350

Once we receive your selections, your final quote will include delivery & collection fees. All prices are subject to a quote and are indicative only.

Please refer to Important Information page for more venue details.

# IMPORTANT INFORMATION

## EVENTS

A booking is not considered confirmed until a signed contract and 50% deposit has been received by your Venue Coordinator within 14 days of issue. Your balance invoice will then be due one month prior to your event. For bookings confirmed less than 90 days out, the full venue hire fee is payable within 14 days of issue. Other areas of the site do not form part of your venue hire unless outlined on your contract.

## WET WEATHER & CAPACITY

In the case of wet weather, you can host your garden event on the matted Sandstone Verandah for up to 120 guests. When food and/or beverage are being served, the verandah will be covered with protective matting. In ideal weather, the venue can accommodate up to 200 guests in certain areas of the garden. Please contact our team for a tailored quote including a marquee as your wet weather contingency if your guest numbers exceed 120.

Please note an additional Event Supervisor is required for events above 120 people, where a \$350 inc GST charge is applicable as part of the booking hire fee.

## EXCLUSIVITY

While the wider gardens and grounds are open to the public, we offer an exclusive hire of a specific area of the site, which will be detailed on your booking confirmation. We take only one event booking within the gardens and grounds at any one time, based on the contracted 'Event time' period, where guests are onsite.

## SET-UP & PACK-DOWN TIME

Please note that 'Bump in' and 'Bump Out' times noted on your contract are non-exclusive and may overlap with another bookings set-up and pack down before or after your booking.

## TIME

Additional access time can be made available upon request at an hourly rate in some circumstances. All events in the gardens and grounds must conclude prior to sunset.

## PHOTOS

Photography is available in other external areas of the property, when discussed with your Coordinator in advance of the day. Your Event Supervisor will then assist you with this on the day.

## FURNITURE & STYLING

Vaucluse House is a beautiful space within itself; however, should you require additional styling – including florals, furniture and décor – our team can recommend reputable suppliers who have worked in our venue before. Please note, you cannot attach or fix items to the house, or any permanent fixtures or trees/plants in the garden. Freestanding equipment and styling is required.

## DRONES

We do not permit the use of drones at our heritage properties.

## MUSIC, MUSICIANS & SPEECHES

Music, musicians and speeches are permitted onsite, however based on the specific requirements of the liquor licence onsite, there can be no amplified music or vocals during the service of alcohol within the gardens and grounds (use of mic or speakers). Power outlets are available when booking the Lone Pine Lawn, Kitchen Courtyard or Sandstone Verandah if no alcohol is being served.

## PARKING

Your suppliers can access the site for set-up and pack-down. A public carpark is located onsite, accessed from Wentworth Road (adjacent to Coolong Road), which guests are welcome to use. Additionally, on-street parking is available on the residential streets around the property. Please note, high powered vehicles are not permitted onsite.

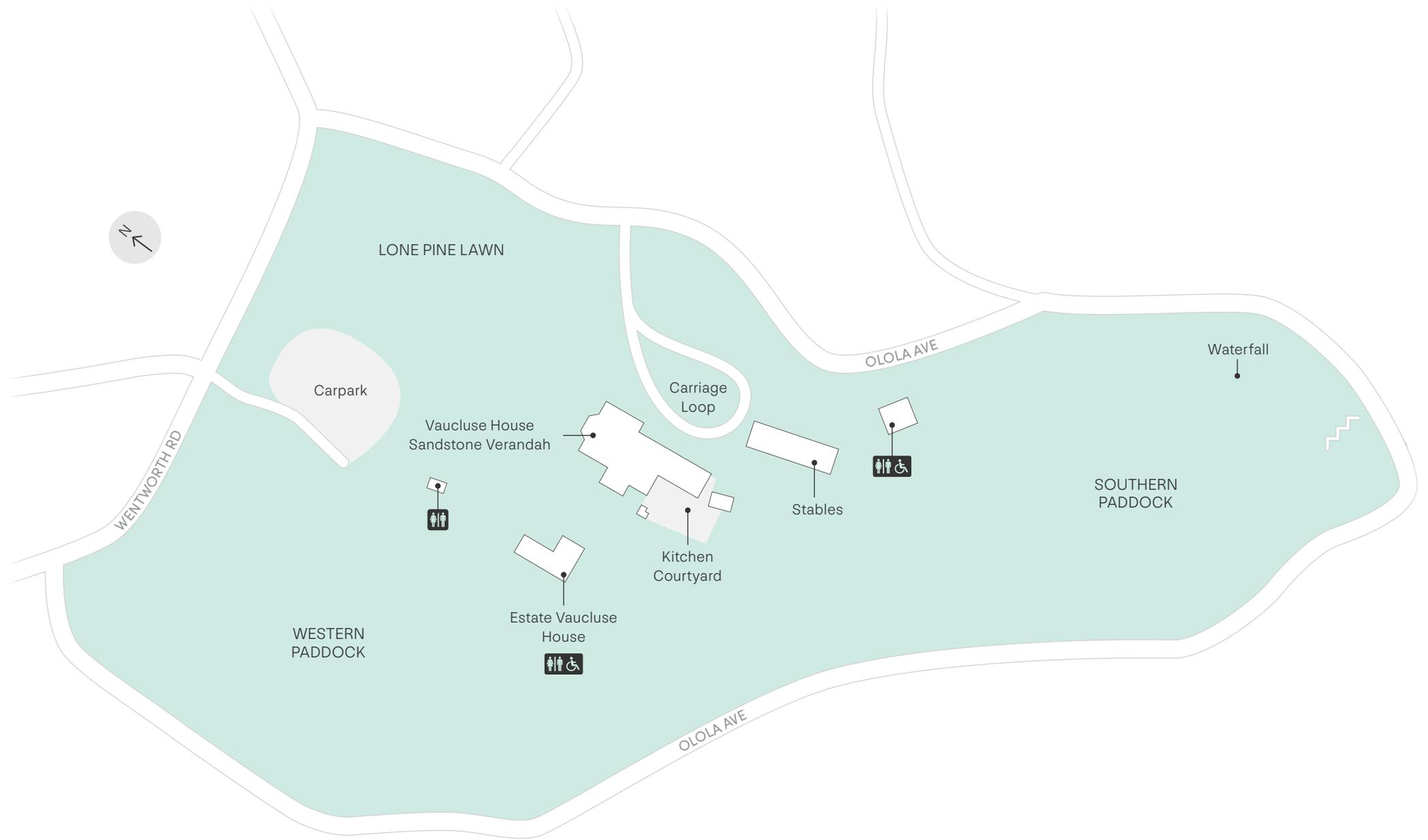
## ALCOHOL SERVICE

We operate under the guidelines and restrictions of the Independent Liquor and Gaming Authority, and are bound by their regulations. Based on the specific requirements of the liquor licence onsite, there can be no amplified music or vocals during the service of alcohol within the gardens and grounds. Due to heritage conservation requirements, red wine cannot be served for any event within the gardens and grounds. Red wine can only be served during events held within Estate Vaucluse House.

## CONDITIONS

Rose petals, rice, glitter and the like are not permitted. There is no smoking or vaping on our sites. Wax candles and open flames are not permitted. Damage, breakage or undue mess to the property will result in fines and additional fees.

# SITE PLAN



Thank you for considering our properties. Your venue hire helps to keep our historic properties open for the future.

Our dedicated Venue Services team can assist with any additional questions or information you may require.

**To book or request a site visit please contact our team on:**

02 8239 2333  
venues@mhnsw.au

 @mhnswvenues